Appendix A- School District Collection Device

Component 1: Readiness for Kindergarten

Task	RESOURCES															
	School Level Staff															
	Teacher		Aide		Clerical		Counselor		Certificated Support (Psychologist, Social Worker,		Principal		Assistant Principal		Coordinator	
	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing
1.1 Translate the state requirements into local language and local expectations																
1.2 Develop evaluation tool																
1.3 Train staff																
1.4 Develop plans to raise all students not ready for kindergarten up to standard by the end of first grade.																
1.5 Manage communications (including with parents, community, staff)																
1.6 Plan for and acquire appropriate materials																
1.7 Translate and interpret materials as needed																
1.8 Coordinate with families and local agencies																
1.9																
1.10																
1.11																

Task	RESOURCES													
	District Level Staff													
	Superintendent		Assistant Superintendent		Director/ Supervisor/		TOSA		Support Staff		Supplies/Materials		Technology	
	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing
1.1 Translate the state requirements into local language and local expectations														
1.2 Develop evaluation tool														
1.3 Train staff														
1.4 Develop plans to raise all students not ready for kindergarten up to standard by the end of first grade.														
1.5 Manage communications (including with parents, community, staff)														
1.6 Plan for and acquire appropriate materials														
1.7 Translate and interpret materials as needed														
1.8 Coordinate with families and local agencies														
1.9														
1.10														
1.11														

Component 2: Course Standards

	RESOURCES															
	School Level Staff															
	Teacher		Aide		Clerical		Counselor		Certificated Support		Principal		Assistant Principal		Coordinator	
Task	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing
2.1 Create a set of standards in 13 course areas that is consistent with those of the state -or- Curriculum Mapping/Development of Pacing Guides																
2.2 Design and implement staff development as necessary (training in best practices, training in new materials, etc.)																
a. Creation of training materials on new standards																
b. Training on new standards																
c. Coaching teachers on 21st century skills																
2.3 Align existing curriculum with new standards																
2.4 Determine and integrate technology as needed																
2.5 Manage communcations about new standards																
2.6 Align to formative assessments																
2.7																

	RESOURCES													
	District Level Staff													
	Superintendent		Assistant Superintendent		Director/ Supervisor/		TOSA		Support Staff		Supplies/Materials		Technology	
Task	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing
2.1 Create a set of standards in 13 course areas that is consistent with those of the state -or- Curriculum Mapping/Development of Pacing Guides														
2.2 Design and implement staff development as necessary (training in best practices, training in new materials, etc.)														
a. Creation of training materials on new standards														
b. Training on new standards														
c. Coaching teachers on 21st century skills														
2.3 Align existing curriculum with new standards														
2.4 Determine and integrate technology as needed														
2.5 Manage communcations about new standards														
2.6 Align to formative assessments														
2.7														

Component 3: Postsecondary or Work Readiness

Task	RESOURCES															
	School Level Staff															
	Teacher		Aide		Clerical		Counselor		Certificated Support (Psychologist, Social Worker, etc.)		Principal		Assistant Principal		Coordinator	
	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing
3.1 Develop Postsecondary and Workforce Readiness Program																
3.2 Determine and integrate technology as needed (student needs, instructional and accountability/data reporting needs)																
3.3 Train staff																
3.4 Manage communications																
3.5 Develop plan to provide additional support and services to ELL students																
3.6																
3.7																
3.8																

Task	RESOURCES													
	District Level Staff													
	Superintendent		Assistant Superintendent		Director/ Supervisor/		TOSA		Support Staff		Supplies/Materials		Technology	
	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing	One Time	Continuing
3.1 Develop Postsecondary and Workforce Readiness Program														
3.2 Determine and integrate technology as needed (student needs, instructional and accountability/data reporting needs)														
3.3 Train staff														
3.4 Manage communications														
3.5 Develop plan to provide additional support and services to ELL students														
3.6														
3.7														
3.8														